

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
January 10, 2019**

**Members Present:** Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Cheryl Turner (Terrebonne), and Dr. Victor Tedesco, III (Terrebonne) Alisa Dunklin (St. James)

**Members Absent:** Lynne Farlough (St. John the Baptist)

**Guest in attendance:** Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Wesley Cage (Developmental Disabilities Director), Melicia Levron (Human Resources Director), and Charlotte Richard for Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:30 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the December 6, 2018 meeting were reviewed. Ms. Cheryl Turner motioned to approve the minutes of the December 6, 2018 Board Meeting, seconded by Mr. Bryan Zeringue, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Vacant Board Member Seats Update:</u> Ms. Schilling gave a brief update of the Board vacancies for Lafourche and St. Mary Parishes. We are advertising for the vacancies in both Lafourche Parish and St. Mary Parish.</p> <p><u>ED Request:</u> Ms. Schilling was contacted just prior to the meeting and was told her brother had passed away unexpectedly. She asked permission from the Board to only review items that were urgent and/or required a vote</p> <ul style="list-style-type: none"> <li>o Mr. Ray Nicholas motioned to approve Ms. Schilling's request and Mr. Brian Zeringue seconded, motion carried.</li> </ul>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>Environmental Service Projects Update:</u></li> <li>• <u>HTV Commercial Renewal/New Opportunity:</u></li> <li>• <u>2017 Employee Satisfaction Survey Results:</u></li> <li>• <u>SCLHSA/LDH/OBH to Host "Conversations on Behavioral Health 2/25/19":</u> Ms. Schilling discussed SCLHSA's upcoming participation with LDH in "Conversations on Behavioral Health" on February 25, 2019 at the North Terrebonne Library. Representatives from OBH and LDH will be in attendance. There will be two separate sessions, one with Legislative Delegation with Providers and one with community individuals. Ms. Schilling will share the time, once determined.</li> <li>• <u>SCLHSA Hosting HSIC 2/21/19 and Ribbon Cutting:</u> Ms. Schilling discussed SCLHSA Administration will be hosting the HSIC meeting on February 21, 2019 at Regal Row. We would also like to try to have a Ribbon Cutting Ceremony for the new Administration building at Regal Row that day, after lunch. The Board Members are invited, Bayou Region Legislative Delegation and other Dignitaries from the seven parishes, along with individuals in Baton Rouge who have assisted in the process.</li> <li>• <u>Bid for Statewide Media Campaign Local Partner Selection:</u></li> <li>• <u>Federal Government Shutdown – Budget Implication:</u> Ms. Schilling reviewed a document regarding the budget implications if the Federal Government Shutdown continues. SCLHSA does receive Federal Grant Funding in many areas and the implications could be great.</li> </ul> <p><u>Financial Report:</u> Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (November):</u> Ms. Folse reviewed the FY 18-19 Budget Analysis for November as of 11/30/2018, including projected revenues/expenditures and the Legislative Appropriated Budget.</li> </ul>

Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• <u>Revenue Report (November)</u>: Ms. Folsie reviewed the FY 18-19 Revenue Report for November as of 11/30/2018, reflecting collections including recoupments as of 11/30/2018. <ul style="list-style-type: none"> <li>○ Mr. Victor Tedesco motioned to approve the FY 18-19 November Budget Analysis and the Revenue Reports for November as of 11/30/2018, seconded by Ms. Alvina Matherne, motion carried.</li> </ul> </li> </ul> <p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>Agency Statistics</u></li> <li>• <u>LaPAS Report</u>:</li> </ul> <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics</u>:</li> <li>• <u>Roll out of LaSRS, LaMeds, SAMS and Complaints System</u>:</li> <li>• <u>Employment Initiative and Path to Employment</u>:</li> </ul>
Old Business	None
New Business	<ul style="list-style-type: none"> <li>• <u>Executive Session to discuss Executive Director Evaluation</u>: Ms. Melicia Levron and the Board Members entered into a session to discuss the Executive Director Evaluation. <ul style="list-style-type: none"> <li>○ Mr. Bryan Zeringue motioned to go into Executive Session at 6:51 pm, seconded by Dr. Victor Tedesco, motion carried.</li> <li>○ The meeting adjourned after the Executive Session.</li> </ul> </li> </ul>
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> <li>• <u>SCLHSA Events Calendar</u></li> <li>• <u>Board Meeting Schedule</u>: No meeting in February, 2019 approved due to the Ribbon Cutting Ceremony.</li> <li>• Due to extenuating circumstances, the meeting ended early and all other reports/matters will be discussed at the March, 2019 Board Meeting.</li> </ul>
Adjournment	Motion to adjourn by Mr. Bryan Zeringue, seconded by Dr. Victor Tedesco, motion carried. Meeting adjourned at 7:05 pm